



# Carlton Primary School Newsletter

Carlton Primary School is a partner in the Carlton Learning Precinct  
*Supporting children and their families to succeed in life*



Term One 2024  
Newsletter #2

## Dates to Remember

### Wednesdays

No school for Prep students on Wednesdays until after Labour Day

### Tuesday Feb 13th 3.30pm

#### Prep-Grade 3

Parent/carer information session

### Wednesday Feb 14th 3.30pm

#### Grade 4-6

Parent/carer information session

### Feb 19th—22nd

Grade 4, 5 & 6 camp to Queenscliff

### Tuesday February 27th

School Council Meeting—3.30pm

### Wednesday February 28th

Parent/teacher meetings 2pm-7.30pm

### Monday March 11th

Labour Day—public holiday  
No school

### Thursday March 28th

Last day of term 1  
2.15pm finish

### Monday April 15th

First day of term 2

**We acknowledge Traditional Owners of Country and recognise their continuing connection to land, waters & community and pay our respects to Elders past, present and emerging.**

### Supervision

Families are reminded that teachers are on duty before school from 8.45-9.00am and after school from 3.15 until 3.30pm. Children should not be unattended in the school grounds before or after these times.

### Important dates

On the left hand side of each newsletter we have a list of upcoming dates. These include term dates, public holidays and school events. You will see that we have parent/carer information sessions next week. These are on two different afternoons to enable families with children across the grade levels to attend both. I would really encourage all families to come to these afternoon sessions. Apart from getting to meet your child's teachers and other support staff, you will hear about the timetables, routines and learning program in your child's class this year. We will then follow these general information sessions up a few weeks later with individual parent/teacher sessions. Again, we look forward to seeing all families at these sessions and hearing more about your child or children and discussing how we can work together to support them to have a successful year at school.

### Supporting our new preps

Most of our new preps are settling in beautifully. We know though that the first year of school can be a big adjustment for children and their families. Here are some suggestions to support that adjustment.

- Find out what your child is learning at school. Come along to the information session and parent/teacher meetings. By doing this, you can support your child's learning and find out more about how your child is settling in
- If your child is having any difficulties at school, talk to their teachers. Your child can also say what they think might help them to get used to the new environment
- Keep talking positively to your child about school. Ask them about their new experiences
- Link into the See Saw app to keep up to date with things happening in your child's learning area

Set up good bedtime routines to ensure that your child is rested and ready for school.

### Hot Chocolate Club

Hot Chocolate Club happens at lunchtime every Friday. Students are chosen by their teachers for doing great work in class and they are given the opportunity of sharing their learning with me in an informal setting where we enjoy morning tea together.



Congratulations to the following children who joined me at Hot Chocolate Club in recent weeks.

Hani - 5/6

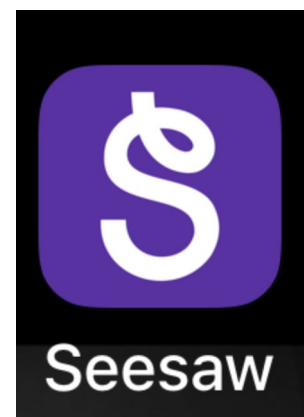
Mohamed — Grade 4/5

Mazin & Ikran— Grade 2/3

Kaiser & Suheila— Prep/1

### A reminder about SeeSaw

SeeSaw is our main communication platform here at Carlton Primary. For our Prep families and other families new to the school, we can support you to download and access Seesaw. Through SeeSaw you can access whole school newsletters and memos as well as individual classroom information. You will also get to see some pretty cute pictures of your children as they learn and play!



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and  
Drummond streets  
Carlton 3053

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6022

### **Our school takes your privacy seriously**

Our school collects, uses, discloses and stores student and parent personal information for standard school functions or where permitted by law, as stated in the Schools' Privacy Policy. I have include the policy on the next page.

For more information about privacy, refer to: [Schools' Privacy Policy — information for parents](#). On the Department of Education website. This information is also available in nine community languages:

- *Amharic*
- *Arabic*
- *Dari*
- *Mandarin*
- *Somali*
- *Sudanese*
- *Turkish*
- *Urdu*
- *Vietnamese.*

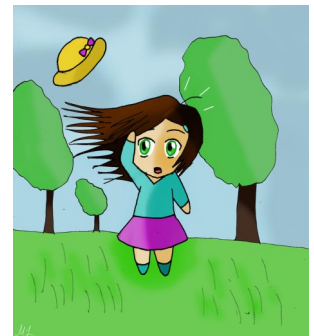
### **Enrolments**

Since the beginning of the school year we have continued to take new enrolments across all year levels. To be eligible to start Prep this year children must turn 5 years old before April the 30<sup>th</sup>. If you have a child at home that is this age, or you know of other families in the neighbourhood with children who have not yet enrolled for school, please ask them to visit the office.

### **Extreme weather days**

When the days are hot, please send children to school in clothes that will help them stay cool. Short sleeves are great in our warm classrooms. Over heated children have difficulty focussing and learning.

In the event of extreme weather ie. heavy rain, high temperatures, strong winds or smoke haze, an extreme weather announcement is made and students stay inside over break times. While being supervised by staff, children will enjoy quiet indoor activities such as board games, cards, or age appropriate movies.



### **Health Action Plans**

If your child has an allergy, anaphylaxis, asthma or any other medical condition please inform the office and your child's classroom teacher. Your doctor should help fill out a **Health Action Plan** and a copy should then be given to the school to be kept on file.

Thank you to all of our families for working with us to ensure that your children have had a really positive start to the school year.

Regards,

Julie Large

Principal

The [Schools' privacy policy](#) informs the school community that information about students can be shared to fulfil the schools' core functions of educating and supporting our students.

The Schools' privacy policy establishes a clarified 'need to know' framework, where school staff share information about students with other staff who need to know as part of their role. This is consistent with Victorian privacy law.

## Who this policy applies to

The policy applies to all central, region and school staff including:

- principals
- teachers
- visiting teachers
- social workers
- wellbeing staff
- youth workers
- nurses
- Student Support Service officers (SSSOs), and
- all other allied health practitioners.

This means the 'need to know' framework below also applies to all school staff, whether employees, service providers (contractors) and agents (whether paid or unpaid) of the Department.

## Need to know

All school staff can, and must, share information about a student with other staff who 'need to know' that information to enable the school to:

1. **educate** the student (including to plan for individual needs or address barriers to learning)
2. **support** the student's social and emotional wellbeing and health
3. fulfil **legal** obligations, including to:
4. take reasonable steps to reduce the risk of reasonably foreseeable harm to the student, other students, staff or visitors (duty of care)
5. make reasonable adjustments for a student's disability (anti-discrimination law)
6. provide a safe and secure workplace (occupational health and safety law).

**Please note:** the Child and Family Violence Information Sharing Schemes allow prescribed organisations to share confidential information with each other to promote the wellbeing or safety of children, or to assess or manage family violence risk. Victorian schools and a range of other Victorian services fall under these schemes. For more information, refer to: [Information sharing and MARAM reforms webpage](#).